

**GALLEYWOOD PARISH COUNCIL**  
**MINUTES OF THE PERSONNEL MEETING**  
**HELD AT THE KEENE HALL – RON WHITE ROOM – GALLEYWOOD**  
**on Tuesday 8 April 2025 at 6.00pm**  
**Formal acceptance will take place at the next Committee Meeting**

**Present:**

Councillors: A McQuiggan, N Paul and S Troop (Chairman)  
In attendance: Clerk

- PER25-135 Apologies for Absence**  
**RESOLVED** that an apology for absence be accepted for Cllr(s): J Potter
- PER25-136 Confirmation of Minutes**  
**RESOLVED** that the minutes of the meeting held on 11 March 2025 were a true and accurate account were signed by the Chairman.
- PER25-137 Declaring of Interests and Dispensations**  
There were none.
- PER25-138 Public Participation Session with respect to items on the agenda**  
There were no members of the public.
- PER25-139 Exclusion of the Press and Public**  
There were no members of the public.
- PER25-140 Staff Vacancy**  
Members noted and considered the confidential report provided.  
**RESOLVED** that Mr Nigel Townsend be appointed with effect from 1 May 2025.  
It was noted that training, equipment, business insurance and milage would be agreed for this post.

There being no further public business to be transacted, the Chairman closed the meeting at 6.20pm.

Signed Chairman .....

Dated .....

