

# Galleywood Parish Council



The Keene Hall, Watchouse Road, Galleywood, Chelmsford CM2 8PT

You are hereby summoned to attend a **meeting of the Personnel Committee** on **20 June 2024** at 10.00am in Ronn White Room, The Keene Hall, Watchouse Road, Galleywood CM2 8PT for the purpose of transacting the following business. Members of the press and public are welcome to attend.

*K Wilde*

Mrs Kelly Wilde  
Clerk to Galleywood Parish Council  
13 June 2024

Councillors: A McQuiggan, N Paul, J Potter, S Troop

## **PERSONNEL AGENDA** **This meeting will be recorded.**

<b>24-109</b>	<b>Apologies for Absence</b> To receive and approve apologies and reasons for absence.
<b>24-110</b>	<b>Confirmation of Minutes</b> (herewith) To agree and sign the minutes of the meetings held on 14 May 2024.
<b>24-111</b>	<b>Declaring of Interests and Dispensations</b> Members must not participate in any discussion on the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest.
<b>24-112</b>	<b>Public Participation Session with respect to items on the agenda</b> To allow up to 15 minutes for members of the public to make representations.
<b>24-113</b>	<b>Exclusion of the Press and Public</b> To resolve to exclude the Press and Public from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as the following item contains confidential information.
<b>24-114</b>	<b>Personnel Matters</b> (to follow) To discuss and resolve.
<b>24-115</b>	<b>Code of Conduct</b> (to follow) To discuss and resolve.

The next Personnel Committee Meeting is on:  
Thursday 8 October 2024 at 10am