

GALLEYWOOD PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD AT THE KEENE HALL – HALL – GALLEYWOOD
on MONDAY 7 January 2019 at 7.00pm
Formal acceptance will take place at the next Council Meeting
This meeting was recorded

Present:

Chairman: Councillor A McQuiggan

Councillor J Edwards Councillor A Golden

Councillor B Graves Councillor R Hyland

Councillor E Massey Councillor N Paul

Councillor S Troop

Officers: Mrs T Melhuish – Clerk

City Councillor: Councillor J Potter

Public: None

19-217 Apologies and Reasons for Absence

An apology for absence was received from Councillor Harman.

RESOLVED that the apology be accepted.

An apology for absence was also received from County Councillor Chandler.

19-218 Declaring of Interests

None received.

19-219 Public Participation Session with respect to items on the Agenda

There were no members of the public in attendance.

19-220 Confirmation of Minutes

RESOLVED that the minutes from the meeting held on 3 December 2018 be approved as a correct record and signed by the Chairman.

19-221 Clerk's Report

Members noted the Clerk's report as provided at the meeting.

19-222 Chelmsford City Council/Essex County Council Report

Councillor Potter provided a report on the following:

- Galleywood Vineyards licence application had been considered by Chelmsford City Council and the use is to be monitored
- Christmas trees for sales advertisement had been removed from the crossroads at Stock Road and Margaretting Road
- Archbishop of Canterbury attending Chelmsford Cathedral on Sunday 13 January 2019

19-223 Committee Meetings

Members noted the following:

- a. A Planning and Highways Committee meeting had been held on 17 December 2018
Draft Minutes from this meeting had been previously circulated to Members.

19-224 Reports from Representatives on Outside Bodies

- a. **The Keene Hall** – Councillors Golden, McQuiggan, Paul and Troop

Councillor Paul provided a verbal report on the following:

- New computer had been purchased
- Fairly quiet time over the Christmas period
- Attendance at meetings by Parish Council representatives had improved



- b. **Galleywood Heritage Centre** – Councillors Hyland, McQuiggan and Paul
Councillor Troop (Chairman of the Heritage Centre) provided a verbal report on the following:
- On 17 January 2019, the Heritage Centre is taking part in a BBC Essex series of programmes on Essex villages
 - New Years Day walk had good attendance
- c. **Neighbourhood Action Panel** – Councillor McQuiggan
A meeting was held on 5 December 2018. Councillor McQuiggan had not been able to attend, however, the Minutes from the meeting had been circulated.

19-225 Training

Members noted the training sessions available from the Essex Association of Local Councils (EALC) as provided and were advised to contact the Clerk should they wish to attend any. Members also noted the summary of courses attended and future bookings as provided.

19-226 Public Consultation on Essex Future Library Services Strategy

Members noted that a series of drop in sessions was being held in the Library during normal opening times from w/c 7 January 2019.

A meeting of the Library Working Party had been held on 12 December 2018 and a draft Strategy had been established. Following submission of questions to Essex County Council a response has been received. The Parish Council had been advised to submit a group response which will be considered by Essex County Council after the consultation has closed, however, in the meantime a meeting to discuss the Parish Council's strategy could be arranged.

It was agreed to arrange a further meeting of the Working Party and the Clerk to advise suitable dates and times.

RESOLVED to request Essex County Council publish the Frequently Asked Questions and Responses.

19-227 Annual Parish Meeting Review of Residents Comments/Concerns

Members considered the comments/concerns raised by residents at the Annual Parish Meeting held in March 2018 as provided at the meeting.

RESOLVED to carry forward any actions into the 2019/20 Action Plan.

19-228 Action Plan 2018-19

Members reviewed the current Action Plan for 2018-19 as provided. The Clerk will update the following:

- Local Health - expand to include all age groups
- Engagement – improve engagement with local clubs and groups using the website and social media. Digital screen at the Keene Hall to be installed.

19-229 RCCE 2019 Essex Village of the Year Competition

Members considered applying for the Essex Village of the Year Competition. The entry form and guidelines were provided.

RESOLVED to make an application for the Essex Village of the Year Competition.

The next Parish Council meeting is on:
Monday 4 February 2019 at 7pm
The Keene Hall, Watchouse Road, Galleywood

There being no further public business to be transacted, the Chairman closed the meeting at 7.50 pm.

Signed Chairman

Date: 4 February 2019

