

**GALLEYWOOD PARISH COUNCIL**  
**MINUTES OF THE COUNCIL MEETING**  
**HELD AT THE KEENE HALL – HALL – GALLEYWOOD**  
**on MONDAY 3 December 2018 at 7.00pm**

Formal acceptance will take place at the next Council Meeting  
This meeting was recorded

**Present:**

Chairman: Councillor A McQuiggan

Councillor J Edwards      Councillor B Graves

Councillor R Harman      Councillor R Hyland

Councillor N Paul      Councillor S Troop

Officers:      Mrs T Melhuish – Clerk

County Councillor:      Councillor J Chandler

Public:      11

**18-204 Apologies and Reasons for Absence**

Apologies for absence were received from Councillors Golden and Massey.

**RESOLVED** that the apologies be accepted.

An apology for absence was also received from City Councillor Potter.

**18-205 Declaring of Interests**

None received.

**18-206 Public Participation Session with respect to items on the Agenda**

County Councillor Chandler addressed the Council in relation to Agenda item 18-213, Public Consultation on Essex Future Library Services Strategy. No final decision has been made regarding the proposed closure of Galleywood Library and all decisions will be made in Autumn 2019 after the results of the public consultation have been considered. A drop-in session is being held at the Library on 10 January 2019.

Councillor Chandler stated that she would be working very hard to keep the building open and some form of library service.

Various members of the public addressed in the Council in relation to Agenda item 18-213, Public Consultation on Essex Future Library Services Strategy and the following comments were made:

- Were the groups who use the Library included in the public engagement exercise recently carried out by Essex County Council?
- The Library is a valuable asset in the village and is in an ideal central location
- Would like to keep some form of library service
- It is used as a homework area by local school children
- Staff are extremely helpful and knowledgeable
- Many clubs and groups use the facility
- The part time opening hours are restrictive
- If the library closed, there would be a loss of a good facility
- The Strategy has placed all current libraries into Tiers and Galleywood Library is in Tier 4 which would mean closure, could the library be changed from a Tier 4 to Tier 3 which would enable the facility to remain open but supported by Essex County Council run by a community or partner organisation?

**RESOLVED** to bring forward Agenda item 18-213.



**18-207 Public Consultation on Essex Future Library Services Strategy**

Members considered the consultation document for the closure of Galleywood Library.

At 8.05pm, 8 members of the public left the meeting.

**RESOLVED** that Galleywood Parish Council:

1. engages with the County Council 'Future Library Services Strategy' and will strive to ensure that the Galleywood Library building remains open, delivering the services required by the community;
2. consider all viable options for partnering services;
3. is open to supporting a community library service subject to further information;
4. set up a Working Party to draft a suitable community proposal for the future use of the Galleywood Library building as part of its contribution to the consultation;
5. publicly consult the proposals in January 2019 prior to the consultation closing date (20 February 2019) in a Galleywood public meeting hosted by the Parish Council;
6. apply for an Asset of Community Value status for the Galleywood Library.

Members of the Working Party are: Councillors Edwards, Graves, Harman, Hyland, McQuiggan, Paul and Troop.

At 8.20pm, 3 members of the public left the meeting.

**RESOLVED** to bring forward Agenda item 18-211

**18-208 Reports from Representatives on Outside Bodies**

**a. The Keene Hall** – Councillors Golden, McQuiggan, Paul and Troop

Councillor Paul provided a verbal report on the following:

- positive feedback had been received following the landscaping of the front garden
- computer issues are being resolved and an IT contract is being considered

At 8.24pm, Councillor Paul left the meeting.

**b. Galleywood Heritage Centre** – Councillors Hyland, McQuiggan and Paul

Councillor Troop (Chairman of the Heritage Centre) provided a verbal report on the following:

- new computer system has been installed
- usual events are being organised
- 13 July 2019, 10<sup>th</sup> anniversary event planned as a garden party

**c. Councillor Saturday Surgery held on 27 November 2018**

It was noted that Councillors Hyland and McQuiggan were in attendance and 2 members of the public attended with concerns about Galleywood Library and a planning issue.

**18-209 Confirmation of Minutes**

**RESOLVED** that the minutes from the meeting held on 5 November 2018 be approved as a correct record and signed by the Chairman.

**18-210 Clerk's Report**

Members noted the Clerk's report as provided at the meeting.

The Blue Plaques are due to be delivered on 5 December 2018 and will be installed in the New Year. An opening ceremony will be arranged.



**18-211 Chelmsford City Council/Essex County Council Report**

Councillor Chandler reported that the outstanding highway item for the Village Gateways has been escalated to a Highway Officer.

**18-212 Committee Meetings**

Members noted the following:

- a. A Planning and Highways Committee meeting had been held on 15 November 2018
- b. A Finance and Resources Committee had been held on 19 November 2018

Draft Minutes from these meetings had been previously circulated to Members.

**18-213 Training**

Members noted the training sessions available from the Essex Association of Local Councils (EALC) as provided and were advised to contact the Clerk should they wish to attend any. Members also noted the summary of courses attended and future bookings as provided. The Clerk has attended an Election course and some useful publicity material from the EALC had been provided.

**18-214 Essex County Council Highways Devolution**

Members considered taking part in Essex County Council's Devolution Pilot scheme for Highway Services as outlined in the report provided.

**RESOLVED** that Galleywood Parish Council would not participate in the Pilot Scheme.

**REOSLVED** to seek from Essex County Council impact cost benefit analysis over the last 10 years.

**18-215 Meetings Schedule 2019/20**

Members considered the Meetings Schedule for Council and Committee meetings 2019/20 as provided.

**RESOLVED** that the Meetings Schedule for 2019/20 be approved.

**18-216 Budget and Precept 2019/20**

Members considered the Council's budget and Precept for 2019/20 outlined in the summary as provided following consideration by the Finance and Resources Committee.

**RESOLVED** that a Precept of £103,401 be approved for 2019/20.

The next Parish Council meeting is on:  
Monday 7 January 2019 at 7pm  
The Keene Hall, Watchouse Road, Galleywood

There being no further public business to be transacted, the Chairman closed the meeting at 8.40 pm.

Signed Chairman .....

Date: 7 January 2019

