

GALLEYWOOD PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD AT THE KEENE HALL – HALL – GALLEYWOOD
on MONDAY 4 March 2019 at 7.00pm
Formal acceptance will take place at the next Council Meeting
This meeting was recorded

Present:

Chairman: Councillor A McQuiggan

Councillor J Edwards Councillor A Golden

Councillor B Graves Councillor R Harman

Councillor R Hyland Councillor E Massey

Councillor N Paul

Officers: Mrs T Melhuish – Clerk

City Councillor: Councillor J Potter

Guests Andrew Garrido and Keith Cady, Public Relations

Temple Farm Development

Public: Three

19-245 Apologies and Reasons for Absence

An apology for absence was received from Councillor Troop.

RESOLVED that the apology be accepted.

19-246 Declaring of Interests

There were no declarations of interest.

19-247 Public Participation Session with respect to items on the Agenda

The members of the public present did not want to address the Council.

19-248 Confirmation of Minutes

RESOLVED that the minutes from the meeting held on 4 February 2019 be approved as a correct record and signed by the Chairman.

19-249 Temple Farm Project – Stock

Members received a presentation from Andrew Garrido, Public Relations Temple Farm Project. This was an update on the current development which will be completed by the end of 2019. The development team thanked the local Councils and Chelmsford City Council's Planning Department.

Members thanked the development team for attending the meeting and providing the update.

At 7.20pm, Andrew Garrido and Keith Cady left the meeting.

19-250 Clerk's Report

Following a question raised regarding the Parish Council digital display, the Chairman confirmed that this would be available shortly.

Members noted the Clerk's Report as provided at the meeting.

19-251 Chelmsford City Council/Essex County Council Report

Councillor Potter reported that she would be making a request to call in the planning application for Chelmerbridge, Stock Road for the decision to be made by the Planning Committee and not delegated to a Planning Officer.



19-252 Committee Meetings

Members noted the following:

- a. A Planning and Highways Committee meeting had been held on 21 February 2019
Draft Minutes from this meeting had been previously circulated to Members.

19-253 Reports from Representatives on Outside Bodies

- a. **The Keene Hall** – Councillors Golden, McQuiggan, Paul and Troop
Councillor Paul provided a verbal report on the following:
 - Recent issues with the hot water boiler and electricity for the building had been resolved
 - Grassed areas to be scarified
- b. **Galleywood Heritage Centre** – Councillors Hyland, McQuiggan and Paul
Councillor McQuiggan provided a verbal report on the following:
 - Annual General Meeting held on 26 February 2019 and all Trustees were re-elected
 - The marquee has been erected for the summer events
- c. **Neighbourhood Action Panel** – Councillor McQuiggan
The meeting had been re-scheduled for Wednesday 6 March 2019.
- d. **Councillor Surgery** – Councillors Hyland and Paul
Members noted the report from Councillors Hyland and Paul and the topic of fly-tipping was discussed.

19-254 Training

Members noted the training sessions available from the Essex Association of Local Councils (EALC) as provided and were advised to contact the Clerk should they wish to attend any.

19-255 Annual Parish Meeting Thursday 30 May 2019

Members considered the format for the Annual Parish Meeting being held on Thursday 30 May 2019.

RESOLVED that the running order for the Annual Parish Meeting be approved.

A number of speakers for the event were suggested.

RESOLVED that the Clerk approach the suggested speakers and book two for the Annual Parish Meeting.

19-256 Blue Plaque Scheme

Members noted that the blue plaques have been received and are due to be installed shortly. Revisions were made to the draft information leaflet provided by the Clerk.

RESOLVED that the unveiling ceremony for the Blue Plaques be incorporated into the Galleywood Festival being held 7 to 9 June 2019. It would begin at the Heritage Centre, on to Rous Cottage, Keene Hall, Essex Youth Centre and finish at the Horse and Groom Public House.

It was suggested to have a short presentation at each site by the Historical Society and the Clerk will approach the group. A local dignitary to be sourced and invited to the event.

19-257 Galleywood Festival Scarecrow Competition

Members considered a request to provide assistance with the Scarecrow Competition being held during the Galleywood Festival 7 to 9 June 2019.

RESOLVED that assistance with placing the scarecrows on public land could not be supported by the Parish Council due to the close proximity to the highway and potential health and safety implications. It was suggested that the organisers approach private landowners with the request.

19-258 Chelmsford City Council Chelmsford Champion Awards

Members considered a nomination for this year's Chelmsford Champions Awards.



RESOLVED that 4 individuals and 1 group from Galleywood be nominated and subject to clarification on the number of nominations permitted, these will be submitted to Chelmsford City Council to meet the deadline of 10 May 2019.

19-259 Election Timetable

Members noted that Local Elections are being held on Thursday 2 May 2019 and an election timetable was provided.

The next Parish Council meeting is on:
Tuesday 2 April 2019 at 7pm, Lodge Room
The Keene Hall, Watchouse Road, Galleywood

There being no further public business to be transacted, the Chairman closed the meeting at 8.00 pm.

Signed Chairman

Date: 2 April 2019

