

**MINUTE OF THE EXTRAORDINARY GALLEYWOOD PARISH COUNCIL MEETING  
HELD IN THE LODGE ROOM, KEENE HALL, GALLEYWOOD ON MONDAY 31 JULY 2017**  
**This is the Clerk’s record of the Meeting,  
formal acceptance will take place at the next Council Meeting**

This meeting will be recorded.

A copy of all meeting papers are provided for the public at the meeting.

**1. PUBLIC ANNOUNCEMENTS**

The Chairman welcomed Cllrs.

**2. RECORD OF COUNCILLORS PRESENT**

Cllr Neville Paul (Chairman), Cllr Stephanie Troop (Vice Chairman) with Cllr Barry Graves, Cllr Bob Harman, Cllr Richard Hyland, Cllr Andy Robson and Cllr John Turkentine.

**3. APOLOGIES AND REASONS FOR ABSENCE**

Cllr Graham Nichols – ill health, Cllr Anthony McQuiggan – work commitment

**4. DECLARING ANY PECUNIARY AND NON PECUNIARY INTERESTS**

None declared.

**5. DISPENSATIONS**

None requested.

**6. PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA**

No members of the public were present.

**7. GALLEYWOOD PUBLIC CONVENIENCES**

5.31 pm Cllr Bob Harman arrived.

7.1 The Clerk tabled the latest Contract with covering email received from the Project Manager at 15.50 hrs on 31 07 17. Cllrs noted that the Contractor was not agreeable to signing the Contract with penalty clauses and in consultation with the Project Manager was seeking the deletion of point 3 Damages for not completing and point 5.1 Payment and retention the following wording “*Less a retention of 3% on any interim valuations and 1.5% at Practical Completion*”. The Chairman gave Cllrs the opportunity to digest the newly presented Contract.

The Chairman summarised the position, the Contractor is not happy to sign the Contract with the penalty clauses as they were outside the scope of the initial quotation. The proposed start date has moved from 31 July 2017 to Monday 4 September 2017, not exceeding a period of four weeks concluding on Monday 2 October 2017. Until GPC are fully satisfied with works completed, the Contractor will not be paid.

It was proposed by the Chairman and seconded by Cllr Turkentine that the Contract received with the Project Manager’s email at 15.50 hrs on 31 07 17 including the amendments aforementioned be accepted and signed. Put to the vote : in favour – 6, abstention – 1. Motion thereby carried.

7.2 It was proposed by the Chairman and seconded by Cllr Robson that the Chairman and Vice Chairman of GPC sign the Contract as amended. Put to the vote : in favour – 6, abstention – 1. Motion thereby carried.

*There being no further business to be transacted,  
the Chairman closed the meeting at 5.52 pm  
Minutes taken by Ms J L Head, Clerk to Galleywood Parish Council*

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(Signed, Chairman at Full Council Meeting on 04 09 17)