

Galleywood Parish Council



The Keene Hall, Watchouse Road, Galleywood, Chelmsford CM2 8PT

Dear Councillor, you are summoned to attend the Planning and Highways Committee, please remember to bring along all previously circulated sets of Minutes and Meeting Notes.

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Mrs Nicola Caton, Deputy Clerk to Galleywood Parish Council
Dated and issued: 09 February 2018

TO	All Councillors
MEETING	Planning and Highways Committee
DATE	Thursday 15 February 2018
TIME	7.00 pm – 9.00 pm
VENUE	Lodge Room - Keene Hall, Watchouse Road, Galleywood

AGENDA

This meeting will be recorded

- ph18-18 Public Announcements**
Chairman to make any announcements including fire exit procedure and announcement that the meeting will be recorded.
- ph18-19 Record of Councillors Present**
Clerk to record in the Minutes ensuring that the Attendance Book has been signed.
- ph18-20 Apologies and Reasons for Absence**
The Chairman to receive apologies and reasons for absence from Councillors and the Clerk to record in the Minutes and Attendance Book.
- ph18-21 Declaring any Pecuniary and Non-Pecuniary Interests**
To declare any pecuniary or non-pecuniary interests relating to items on the Agenda having regard to the Code of Conduct for Members and having taken appropriate advice before the Meeting.
- ph18-22 Dispensations**
Under Section 31 of the Localism Act 2011 S31 (4), a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest.
- ph18-23 Public Participation Session with respect to items on the Agenda**
Chairman will invite questions and observations from public present which will form part of the Minutes.
- ph18-24 Minutes/notes of meetings in date order**
To note that the following minutes were signed by the Chairman at the Full Council Meeting held on 5 February 2018.
- a. **Planning and Highways Meeting – 25 January 2018**
- ph18-25 Correspondence /Items for Information**
To consider items of correspondence received in the Parish Council Office as detailed below.
- ph18-26 Consultations**
- a. Chelmsford Pre-Submission Local Plan – 31 January 2018 – 14 March 2018
- b. Essex County Council
- I. Service 41 Chignal Estate – Galleywood First Bus Service - withdrawn
- II. Service 32,54 and 57 and 42/42A Stansted Airport – Amendments.
- III. Service 51 – Channels – Great Baddow
- ph18-27 Galleywood Green Spaces**
- a. **Monthly Report - Teg to table the February 2018 - March 2018 Report.**

ph18-28 Planning Applications

Members are asked to consider the following planning applications received from Chelmsford City Council and to make any submission of comment by return.

- a. **17/01542/MAT – Barn at Little Mascalls, West Hanningfield Road, Great Baddow** - Variation of a condition 17 to planning permission 17/01542/FUL to change the time by which Dutch Barn should be demolished. *To be noted only*
- b. **18/00011/FUL – 4 Arnold Way, Galleywood CM2 8PA** – proposed 2 storey rear extension and proposed pitched tiled roof to replace existing porch to front elevation of dwelling.
- c. **18/00018/REM – Temple Farm, Ship Road, West Hanningfield CM2 8XB** – Construction of two production facilities buildings, one grounds maintenance building, and associated car parking and landscaping including one feature pond.
- d. **18/00037/FUL – 10 Rignals Lane, Galleywood CM2 8QT** – Outbuilding to rear.
- e. **18/00081/FUL – Barn at Little Mascalls, West Hanningfield Road, Great Baddow** – Demolish Dutch Barn (with extant planning permission for conversion into a dwelling) and remove associated hard standings and walls. Erect part single, part two storey Traditional Agricultural building for use as single-family dwelling house. Lay out parking spaces and form private amenity area (amended proposal).
- f. **18/00093/CLOPUD – 461 Beehive Lane, Galleywood CM2 8RL** – Loft Conversion with addition of rear dormer
- g. **18/00094/FUL – 461 Beehive Lane, Galleywood CM2 8RL** – Loft Conversion with front dormers, porch and ground floor rear extension.

ph18-29 Decisions of Chelmsford City Council

Members to receive and note decisions for the period 25 January 2018 – 12 February 2017.

ph18-30 Enforcement Notices

Members to receive and note a monthly report of enforcement notices and actions.

ph18-31 Trees

Members are asked to consider the following maintenance proposals received from Chelmsford City Council and to make any submission of comment by return.

- a. **18/05011/TPO – Well Lane, Galleywood CM2 8QZ** – T2 Ash – rear garden – reduce to high pollard 3 main stems cutting to below wound on main stem, trim remainder, cutting to previous pruning points. Reason: to reduce threat to neighbouring property. T3 – Holm Oak – 5-year management plan to trim young tree to maintain natural profile
- b. **18/05013/TPO – Galleywood Footpath Rear of Cannon Leys, Galleywood CM2 8PB** – Renewal of 13/05276/TPO – Hornbeam x 3 on footpath rear of 81 Cannon Leys – reduce height to 6m from ground level and remove remaining branches overhanging into the garden of no 81

Members to note the Applications Granted by Chelmsford City Council for the period 25 January 2018 – 12 February 2018.

ph18-32 Highways Reports

Members to discuss and agree any recommendations to the ECC Local Highways Panel regarding the following.

a. Road Safety – Barnard Road

- i. Pedestrian Crossing
- ii. Chelmsford City Council: Parking Scheme Launch

b. Highways Requirements/Maintenance

To report any remedial works to be considered or forwarded to appropriate agencies and note any progress.

ph18-33 Neighbourhood Plan

A progress report to be tabled

ph18-34 Items for Future Agendas

a. Bench Seating – Watchouse Road

Feasibility study of the installation for one bench close to the bus stop opposite the Village Shops

ph18-35 Date of Next Meeting

Thursday 15 March 2018, 7.00 pm – Lodge Room - Keene Hall