



Clerk to the Council: Mrs Tory Melhuish

Keene Hall, Watchouse Road, Galleywood, Chelmsford CM2 8PT

You are summoned to attend a meeting of the Planning and Highways Committee in the Lodge Room at Keene Hall, Watchouse Road, Galleywood CM2 8PT on Thursday 16 August 2018 at 7.00pm, for the purpose of transacting the following business

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Mrs Tory Melhuish
Clerk to Galleywood Parish Council
Dated and issued: 10 August 2018

Chairman: Councillor A McQuiggan

Vice Chairman: Councillor R Hyland

Councillors A Golden, E Massey, N Paul, S Troop – One Vacancy

PLANNING AND HIGHWAYS A G E N D A

This meeting will be recorded

ph18-102 Apologies and Reasons for Absence

To receive apologies and reasons for absence.

ph18-103 Declaration of Interests

Declaration of any 'Disclosable Pecuniary' Interests, other than Pecuniary or Non-Pecuniary Interests relating to items on the Agenda in accordance with the Code of Conduct.

Members must not participate in any discussion on the matter on which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room, unless the member has received a dispensation in relation to the matter.

ph18-104 Public Participation Session with respect to items on the Agenda

In accordance with Standing order 3.e. to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item on the agenda. At the close of this item, members of the public will no longer be permitted to address the Committee.

ph18-105 Confirmation of Minutes

To approve and sign the Minutes of 19 July 2018 as a correct record.

ph18-106 The Deputy Clerk's Situation Report to be tabled

To receive the report tabled at the meeting.

ph18-107 Galleywood Green Spaces

a. **Monthly Report**

teg to table the August – September 2018 Report.

The Keene Hall, Watchouse Road, Galleywood, Chelmsford, Essex CM2 8PT

☎ The Clerk - 01245 358898 - ✉ clerk@galleywoodparishcouncil.org.uk

☎ The Deputy Clerk - 01245 348756 ✉ deputyclerk@galleywoodparishcouncil.org.uk

💻 www.galleywoodparishcouncil.gov.uk

ph18- 108 Planning Applications

Members are asked to consider the following planning applications received from Chelmsford City Council and to make any submission of comment by return.

- a. **18/01198/FUL** – 493 Beehive Lane, Galleywood CM2 8RL – Single storey bay window extension to front bay window and one new side facing window.
- b. **18/01286/FUL** – 2 Rouse Chase, Galleywood CM2 8QF – Single storey infill side extension – Amendment to scheme ref 17/01273/FUL.
- c. **18/01323/FUL** – 21 Braziers Close, Galleywood CM2 8YJ – Two storey and single storey front extensions, two storey extension, single storey rear extension.
- d. **18/01333/FUL** – 6 Brograve Close, Galleywood CM2 8YA – Single storey side and rear extensions and front porch. Enlargement of front dormer window and first floor side roof.
- e. **18/01405/FUL** – 39A The Street, Galleywood CM2 8QN – Conversion of existing garage into extension of home/granny annex.

ph18- 109 Decisions of Chelmsford City Council

Members to receive and note decisions for the period 19 July 2018 -10 August 2018.

ph18- 110 Trees

Members are asked to consider the following Tree Preservation Orders/Plans of work received from Chelmsford City Council and to make any submission of comment by return.

- a. **18/05117/TPO** – 9 Rous Chase, Galleywood CM32 8QF – T5 – Common Ash – Rear Garden – Trim back branches overhanging garden by approx 4m. Reason: reduce excessive shade and close to house.
- b. **18/05141/TPO** – 23 Moreton, Galleywood CM2 8RG – T2 Oak – Rear garden – Crown lift to 10 metres. Reason: Excessive shading, branches effecting skyline and footpath on to Spring Rise.

ph18-111 Consultations

- a. Chelmsford Local Plan Draft Planning Obligations Supplementary Planning Document (SPD) Consultation – To consider a Site Allocation Statement of Common Ground Agreement (SoCG) – submission by 23 August 2018.
- b. Public Notice of making of an order Highways Act 1980 – Essex County Council – Public Path Diversion Order 2018 – Footpath 31 Galleywood

ph18-112 Enforcement Notices

Members to receive and note a monthly report of enforcement notices and actions.

ph18-113 Reports

- a. **Skinnners Lane – Parishioner request for Paths at Kerbside**
To table an update report and any recommendations from ECC and CCC.
- b. **Highways Requirements/Maintenance**
A review of the reported schedule of current remedial works to be considered. To report on the NAP initiative 'Walk around Galleywood' on 9 August 2018 and make recommendation to Council as to how to proceed with the co-ordination of reporting to relative agencies.
- c. **National Planning Policy Framework Report**
To table the Ministry of Housing, Communities & Local Government July 2018 Report and Government response.

The next Planning and Highways Committee meeting will be held on
Thursday 16 August 2018 at 7.00pm
Lodge Room – Keene Hall, Watchouse Road, Galleywood CM2 8PT